## **MUNIRevs Online Remittance Registration**

To get connected to your account, please follow the registration steps below.

1. Browse to <a href="https://winterpark.munirevs.com/log-in/">https://winterpark.munirevs.com/log-in/</a>

Email Ad	dress:		
Passwor	1:		
Forgot y	our password?		
	Log	g In	
Г	New user? <u>R</u>	egister here!	

- 2. If you have been in the system before and have a login please enter your email and password.a. If your login is not working, please use the forgot your password link.
- 3. If this is your first time in the system, click the blue "Register Here" link.
- 4. Enter your email address and click "Continue".
- 5. Follow the instructions in the verification email you will receive. You will click on the email link directing you to a secure registration screen.
- 6. Create a password and fill in your User Profile information. Click the orange "Continue to Business Profile"
- 7. On the Business Profile page, you will connect your business using the 9-digit tax remittance account number and the 6-digit activation code provided either below or in the email this document was attached to.
  - Your 9-digit tax account number:
  - Your 6-digit MUNIRevs activation code:
- 8. Click the blue "Lookup" button once both are entered
- 9. Choose a role from the drop-down list and click the green "Connect" button
- 10. Click the blue "Return to Business Center" button to enter into your Business Center

\*Login and account access help is available Monday through Friday from 8am to 5pm by contacting MUNIRevs at **1-888-751-1911** or email <u>blt.str.support@govos.com</u>

## How to Apply for a New Account

If you do not have a log in, please follow the registration instructions on the previous page.

- 1. Log in at https://winterpark.munirevs.com/log-in/
- 2. Scroll down to the "Manage Your Account(s)" Section and click the red "Add or Remove" or blue "Click here to register".

Manage Your Account(s) Print your License, or make account changes by clicking on your accoun below.			Manage Your Account(s) Print your License, or make account changes by clicking on your account(s) below.	
Account Name	DBA N/A	Account #	Code	No accounts found
Add or remove a here.	accounts from	your user login b	y clicking	Click here to register as the user of a new or link to an existing account.

3. On the next page choose the option to apply for a new license. Please only use the option for new license applications. Fill in the requested information and proceed through the next steps.

I have a new business and need to apply for a license.							
Please do NOT choose this option if you have an existing license as it will create a new business and related tax forms for you to manage. If you are having difficulty attaching to an existing business, please click Contact Us below and reach out to support. Be sure to include your 6-digit Account Number, Business Name, and Business Address so that we may promptly authenticate the information.							
Account Name							
Account Type	Your Role						
Please choose 🗸	Please choose 🗸						
	Continue						